

JCCA ADULT MEN'S' TENNIS LEAGUE

RULES AND REGULATIONS

Revised in 8/05/03 Captains Meeting

1. The TENNIS COMMITTEE shall consist of the CAPTAINS from each team. Captains will be required to attend all committee meetings held and distribute all league information to his club and team members as received. There will be two meetings each year; one prior to commencement of the season and one after the regular season but prior to the playoffs. (Unchanged 08/05/03)

Only the TENNIS COMMITTEE may change a rule or amend a rule for a particular season. Any and all changes must receive a majority vote by the TENNIS COMMITTEE. Neither the TENNIS CHAIRMAN nor the COMPETITION COMMITTEE may change or amend a rule without the approval from the TENNIS COMMITTEE. *If special circumstances require change of a given Rule before the next Captains' Meeting, the Competition Committee may call a special session of the Captains.* (Changed 08/05/03)

2. A COMPETITION COMMITTEE of **four** plus the TENNIS CHAIRMAN will be available in the event of a problem or protest to enforce the League Rules and Regulations. *Members are elected by vote of the Tennis Committee at the May Captains' Meetings, to two-year terms.* (Changed 08/05/03)
3. To participate in ADULT JCCA tennis competition a PLAYER is an adult who is no longer eligible to participate in junior competition as per USTA rules and is a dues paying and/or stock holding member of their club. (Unchanged 08/05/03)
 - a) Any player with multiple memberships must make a decision before **the start** of the season as to which club they will represent in JCCA league play. (Unchanged 08/05/03)
 - b) Any player who DROPS a membership and joins another club during the **season** IS eligible to play with his new club and the matches played will count toward post-season eligibility.. (Changed 08/05/03)

In the event an ineligible player is used in a regularly scheduled, rescheduled or play-off match, the offending team will forfeit the entire match and the CLUB will be put on probation for the rest of the season. If the club violates the probation the offending club must forfeit all matches by all its teams in all divisions at the time of the infraction. (Unchanged 08/05/03)

- c) Proof of membership/eligibility will be required for each player participating in JCCA Tennis competition. (Unchanged 08/05/03)

If proof of eligibility is REQUESTED AND IS not available at the time a match is to begin, said match will be played as to not delay the match and it will be the responsibility of the questioning captain to report any alleged infraction to the COMPETITION COMMITTEE within three (3) days of the match. (Unchanged 08/05/03)

4. The league will be divided into five DIVISIONS. They will be called RED (A), WHITE (B), GOLD (C), BLUE (D), and GREEN (E). (**Unchanged 08/05/03**)
5. Each club must submit a ROSTER listing all known players and the division they will participate in to the scorekeeper prior to the commencement of league play. **Captains must register their teams, and their players need to be on the team roster before playing. (Roster must be built using TennisScoreboard.) (Players must be registered and his contact information available in the event the JCCA Scorekeeper needs to contact the player regarding disputes, and in the event of Scorekeeping audits. (Changed 08/05/03)**
 - a) Any additions to a team's roster during the season must be given to the scorekeeper **prior to 6:00 PM on the TUESDAY of the match. (Changed 08/05/03)**
6. The regular season will consist of each team playing four (4) rounds on a home/away rotation **with inter-division play (consisting of designated adjacent Divisions playing each other)** and will play all regularly scheduled matches on consecutive Tuesday nights starting on the first Tuesday in the month of September with breaks in play for holidays and holiday seasons. (**Wording ONLY changed 08/05/03**)
7. Each divisional team must field a minimum of four (4) *courts* without risk of a forfeit but may field five (5) *courts* if mutually agreed upon by the opposing captains. When four matches are played and end in a split of matches won, (i.e., 2-2) the match is won by the team with the fewest number of games lost. If a tie still exists a twelve (12)-point tiebreak will be played by the last two teams to finish their match to declare a winner. (**Wording ONLY changed 08/05/03**)
8. Matches will be the best two of three sets. In the case of a tie, at six (6) games each; a twelve (12)-point tiebreak will determine the winner of a set. (**Unchanged 08/05/03**)
9. Host teams shall furnish an unopened can of USTA approved optic yellow tennis balls for each match. Furthermore, the Host team is responsible for furnishing one drink refreshment per person during each match played. (**Unchanged 08/05/03**)
10. Team captains will be responsible for prearranging scheduled matches and times. **The host captain must contact the visiting team captain no later than two (2) days before the match to specify playing times (i.e., Sunday before 5:00 PM).** The visiting team gives their line-up first.
11. Match starting times will be 6:30 P.M. and 7:45 P.M. with a five (5) minute warm-up allowed before each match. ***Captains shall exchange lineups in writing before match play begins.*** A captain may call a forfeit if the opposing team captain if a team is not prepared to start play fifteen (15) minutes after the scheduled match time. If a team arrives at 6:45 P.M. for a regularly scheduled 6:30 P.M. match, that team's warm-up is forfeited and play must commence. The same rule applies to the 7:45 P.M. match, as clarified in Rule 12.d below. Any player may call for play to commence after this warm-up period. Any team declining to begin play may be defaulted. All match schedules are firm. There shall

be no deviation in time schedules unless mutually agreed upon by the opposing captains in advance. (Changed 08/05/03)

12. Forfeits

- a. No team may forfeit more than two (2) positions in a single match. Initial violation of this rule will put the offending team on probation. A second violation of this rule will result in ineligibility for all members of the offending team in the playoffs. (Unchanged 08/05/03)
- b. If a team is forfeiting before any matches are on the court, that team must forfeit at the **lowest** position. (Wording ONLY changed 08/05/03)
- c. Players must be ready to commence the match before the end of this fifteen-minute period or within five (5) minutes from the end of the previous match. (Wording changed 08/05/03)

13. If a team forfeits a position, that point is lost and no credit is given for its member's qualification for post-season play. The team receiving the forfeit will receive credit for a win and receive credit for post-season play qualification. A forfeited match is scored 6-0, 6-0 against the forfeiting team. (Unchanged 08/05/03)

14. Once a match is in progress it cannot be delayed or postponed for any reason other than unplayable weather. Except for weather if a match is not completed the participating players should decide between themselves who must default. If they cannot come to a decision the captains should decide. If a decision is still not reached the COMPETITION COMMITTEE will decide the outcome. (Unchanged 08/05/03)

- a) Rained out matches will only be made-up at the discretion of the competing captains. No credit for post-season eligibility will be given to players for rained out matches. (Unchanged 08/05/03)
- b) What constitutes a rainout match - versus a "match played - to be counted"? If 50% of the matches played, have been completed, those results will be tallied by the scorekeeper. Otherwise, the match is listed as a rainout. (On 08/05/03 this was understood to apply to a match between two teams - not league-wide.)

15. A player may not play down more than one division but may play up. Also a player may only play in one match per night. **A player should play at a level consistent with their true level of play, if possible or practicable. Captains must understand that they have the responsibility for scheduling players to play at appropriate levels. Failure to comply with this directive could result in forfeiture of the court in question. The competition committee will resolve any issues of player eligibility, with full committee vote, majority rule.** (Changed 08/05/03)

NOTE: Any issue related to a Committee Member's players, will be cause for that committee member to recuse himself from the vote. (Changed 08/05/03)

The 08/05/03 Captains Meeting DELETED the NOTE that allowed special dispensation to small clubs with limited tennis memberships and two courts, to allow substitution between teams separated by two divisions.

16. A player must play in 33% of the matches played *by his team* to qualify to play in the post-season playoffs and in the post-season tournament. All matches played in all divisions will count toward the 33%. If qualified, the player must play in the division in which he played the most matches. If the number of matches is equal in two divisions he may play in one or the other but not both. (Changed 08/05/03)

17. Standings will be decided by divisional team won-loss record. Six teams from each division with the best won-loss percentage (%) record will be eligible for the post-season playoffs. (Unchanged 08/05/03)

Ties will be broken first by head-to-head competition. If a tie still exists *the tie shall be broken by each team's record against common opponents, and should a tie still exist*, there will be a playoff between the teams involved. Awards will be given to the playoff division winners in each division. (Changed 08/05/03)

18. At the conclusion of the regular season the top two (2) teams from the White, Gold, Blue and Green divisions shall advance to the Red, White and Blue divisions respectively. Conversely, the bottom two (2) teams from the Red, White, Gold and Blue divisions will move down to the White, Blue and Green divisions. This movement is based on the won-loss percentage of the teams during the regular season. (*The Competition Committee was given discretion on team movement by acclamation in JCCA Captains' Meeting 8/08/00.*) (The words "and shall be mandatory" were deleted from next-to-last sentence - 08/05/03.)

19. *Scores are to be reported no later than 6:00 PM the first Friday following the scheduled match. All matches, INCLUDING RAINOUTS must be reported.* (Changed 08/05/03)

a. "TennisScoreboard" will be used exclusively to report scores. (Changed 08/05/03)

b. BOTH TEAM Captains -are responsible for reporting scores. EITHER Captain may Enter Scores; the other Captain must Concur or Dispute the match within the allotted 48 hours. After the 48-hour deadline passes, the record becomes LOCKED against further input, and the match neither counts for, nor penalizes either team. However, 1) it is to the advantage of the WINNING team to enter the scores, and 2) such matches count toward total matches played in calculating Win percentage. (Changed 08/05/03)

c. Score inputs are to be completed accurately. Misrepresentation of players or scores will result in a forfeit of the offending team in that match. Mechanisms for identifying such misrepresentations include match result audit by the Scorekeeper or other individuals/bodies, or eyewitness accounts. Regardless of the source of the conflicting information, it is the purview of the full Competition Committee to decide such matters. (Changed 08/05/03)

d. Match records are electronically stored in the JCCA web database. The database will be backed up and stored at 2 other locations following the 6:00 PM Friday deadline for reporting scores, and STATISTICS will be updated weekly. (Changed 08/05/03)

e. The Competition Committee will review any team having multiple forfeits for the. Multiple forfeits could impact the team's playoff eligibility. (Changed 08/05/03)

20. Each team (host & visitor" is RESPONSIBLE to input results for each scheduled match, INCLUDING RAINOUTS, using the current Score Input methodology. (Changed 08/05/03)
- a.) Deleted references to Scoresheets.—(Changed 08/05/03)
 - b.) Deleted penalty for failure to turn in Scoresheets. (Changed 08/05/03)
 - c.) Deleted instructions on HOW to turn in Scoresheets. (Changed 08/05/03)
 - d.) The record kept of all matches played and the players participating by the Electronic Scoring Methodology shall be the sole determining factor for Match Statistics and player eligibility to participate in the Playoffs. (Changed 08/05/03)
21. USTA POINT PENALTY SYSTEM is to be used for unsportsmanlike conduct and enforced by the host captain. If the captain(s) is not present then the players are responsible. Furthermore, "THE CODE", which is a set of written regulations for non-officiated matches should be followed.

CODE VIOLATIONS: Sportsmanship must be strictly adhered to. Racquet abuse, foul language, disruptive **behavior will not** be tolerated. Captains will address the other Captain during the match in order to bring attention to a violation.

POINT PENALTY PROCEDURE: 1st offense- Warning

2nd offense- Point penalty

3rd offense- Game penalty

4th offense- Match penalty

Note added 6/9/02: These Point Penalties are described in USTA Regulations, under Tournaments, for ready reference.

21. Rule deleted - required clubs renting courts to rent Laykold surface courts. (Changed 08/05/03)

These RULES, and the Changes as shown herein, have been RATIFIED by the JCCA BOARD of DIRECTORS, and are now the OFFICIAL RULES OF JCCA MEN'S TENNIS:

Original Signed by _____

Gay Fourroux
JCCA Tennis Chairman

Date

Appendix I

Summary of Changes:

Rules underwent a major general revision at the 8/5/03 Captains Meeting. Rules Changes – and Rules NOT changed – are marked in the body as they occur.

Rules 1, 5.b, 6, 7, 11, 12.b (editorial ONLY), 14.a, 19 (complete), are CHANGES PROPOSED by the Competition Committee in a meeting 11/26/02, and while these take effect as of Round 3 of the 2002 season, MUST be voted on in the 5/4/03 Captains Meeting. NOTE: these changes agree with the information given to Captains in the 8/6/02 Captains Meeting at Green Acres.

Rules 3, 5, 11, 14, and 19 were changed following the May 5, 1998 Captains' Meeting at Bissonet (*last MAJOR revision*.) The May 6, 2001 Captains' Meeting at Bissonet changed the following:

Page 2, Changed Rules 4 and 6, and Rule 19 on Page 5, to include references to the new GOLD Division.

Page 3, Rule 10 Changed to Require Home Captains to contact Guests no later than Sunday before match.

Page 3, Rule 11 Reworded to prohibit a forfeit if courts are not available.

Page 3, Rule 12, Deleted the option of an additional forfeit if one player doesn't show up.

Additional Changes from the August 8, 2000 Captains' Meeting at Green Acres (not previously incorporated into the Rules):

Page 1, NOTE at beginning, and elsewhere, Modified the Rule 15 Amendment to apply to all similar situations without remanding to vote.

Page 4, Rule 18, Incorporated the vote by acclamation to allow Competition Committee discretion on team movement.

Additional Change, stating a long-established requirement for all captains to submit score sheets:

Page 4, Rule 19, Added Scorekeeper Note that each team's score and post-season player eligibility is derived solely from that team's score sheets.

Appendix II

Duties and Responsibilities of JCCA Captains

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- 1. All Captains - An "over-the-web" score input routine (TennisScoreboard) has been developed and will be the ONLY method for inputting scores as of 9/02/03 - "JCCA Scoreboard" is retired.**
- 2. CAPTAINS: Check your Rosters in the new scoring system - if your player is not on the roster, instruct the player to Register via JCCA.net. IF YOU INTEND TO USE A PLAYER THAT DOES NOT APPEAR ON YOUR ROSTER, HE MUST BE ADDED TO THE ROSTER NO LATER THAN 6:00 PM THE TUESDAY BEFORE THE TUESDAY MATCH HE IS TO PLAY. This is new - although the rule previously stated "6:00 PM the MONDAY BEFORE.." and the rule has in effect since the first issue of JCCA Rules & Regulations.**
- 3. "Log in" and select "Rosters" to ensure that each player you intend to use is on your roster. THIS MUST BE DONE BEFORE 6:00 PM OF THE TUESDAY MATCH HE IS TO PLAY. Any difficulty, CALL or E-MAIL BILL PRYOR (737-5613) BUT DO NOT WAIT UNTIL MONDAY AT 5:55 PM TO DO THIS - IT IS YOUR EMERGENCY - NOT HIS.**

4. **All Captains, SHOULD, while reviewing rosters for Item 2., above (before the match), select YOUR players.** If you do not see the player you wish to use at this time, he is ineligible, for that match. (NOTE that you do not have to enter the Match Date, the Color, select the HOME team and the Visitor Team, as the system enters that data for you.) Once you have entered all your players' names, click on "File," "Save Match," and when prompted, give that file a name. Hint - that file is available ONLY to YOUR computer users - so call it something you can remember. JCCA Scorekeeper uses a "HomeTeam-VisitorTeam-Date" format, so a RS#2 vs OCC#2 match, played on 9/3/02, would be given the name "rs2-oc2-9-3-02." (You must use dashes ("-") instead of slashes ("/") for the date.) THEN click on "File," "Print," and print a copy to take with you to the courts. Better print two in case your opponent doesn't follow this practice.
5. **Captains SHOULD** exchange score sheets **before** the match. You already know who is playing for YOU, and you can write those names on the opposing Captain's score sheet before the match. Write in the scores of the matches as the matches are played.
6. **EITHER TEAM Captain - Enter match scores within 72 hours of the match.** If the **HOME TEAM Captain** has not posted scores as of 6:00 PM of the Friday following the Match, the **VISITOR** Team Captain must have entered the scores in TennisScoreboard. If NEITHER Captain posts scores by the announced deadline, the match will be "locked" against score entry and those match results are lost to both captains. The end result of this is that the match will show as a match played, appearing in the denominator in calculating percentage match wins, percentage court wins, and percentage game wins. (For Additional discussion click [HERE](#).)
7. **Anything you do not understand, please feel free to call - JCCA Scorekeeper Bill Pryor 737-5613.**

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